

# Business Operations Center (BOC) Calendar

 **Due Dates and Deadlines**

 **BOC Events**  
BP: Business Partner

 **Holidays**

 **UNIVERSITY OF CALIFORNIA**  
Agriculture and Natural Resources

## January 2026

Monday	Tuesday	Wednesday	Thursday	Friday
			1 New Year's Day	2
5	6 BOC New Employee Orientation: 9:30-11:30am	7	8 BOC Q&A Office Hours: 10-11am	9
12	13	14	15 Admin Monthly BP Meeting: 10-11am  Our Two Cents: Quarterly WebANR 12-12:30pm	16
19 Martin Luther King, Jr. Day	20 UCCE Office Managers & BP Teams: 10 – 11 am	21 UCCE Office Managers & BP Teams: 10 – 11 am	22 BOC Q&A Office Hours: 10-11am	23
26 Effort Reporting Certifications due by EOD	27	28	29	30

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## February 2026

Monday	Tuesday	Wednesday	Thursday	Friday
2	4 BOC New Employee Orientation: 9:30-11:30am	4	5	6
9 General Purchasing Review: 11am – 12:30pm	10	11	12 BOC Q&A Office Hours: 10-11am	13
16 President's Day	17 UCCE Office Managers & BP Teams: 10 – 11 am	18 UCCE Office Managers & BP Teams: 10 – 11 am	19 Admin Monthly BP Meeting: 10-11am  Admin Quarterly BP Meeting: 11am – 12pm	20 Review of Purchasing Types: 11:30am – 1pm
23	24	25	26 BOC Q&A Office Hours: 10-11am	27

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## March 2026

Monday	Tuesday	Wednesday	Thursday	Friday
2	3 BOC New Employee Orientation: 9:30-11:30am	4	5	6
9	10	11	12 BOC Q&A Office Hours: 10-11am	13
16	17 UCCE Office Managers & BP Teams: 10 – 11 am	18 UCCE Office Managers & BP Teams: 10 – 11 am	19 Admin Monthly BP Meeting: 10-11am	20
23	24	25	26 BOC Q&A Office Hours: 10-11am	27 Cesar Chavez Day
30	31			

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## April 2026

Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3
6	7 BOC New Employee Orientation: 9:30-11:30am	8	9 BOC Q&A Office Hours: 10-11am  Our Two Cents: Quarterly WebANR 12-12:30pm	10
13	14	15 UCCE Office Managers & BP Teams: 10 – 11 am	16 Admin Monthly BP Meeting: 10-11am	17
20	21 UCCE Office Managers & BP Teams: 10 – 11 am	22	23 BOC Q&A Office Hours: 10-11am	24
27	28	29	30	

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## May 2026

Monday	Tuesday	Wednesday	Thursday	Friday
				1
4	5 BOC New Employee Orientation: 9:30-11:30am	6	7 BOC Q&A Office Hours: 10-11am	8
11	12	13	14 Admin Quarterly BP Meeting: 11am – 12pm	15
18	19 UCCE Office Managers & BP Teams: 10 – 11 am	20 UCCE Office Managers & BP Teams: 10 – 11 am	21 BOC Q&A Office Hours: 10-11am  Admin Monthly BP Meeting: 10-11am	22
25 Memorial Day	26	27	28	29

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## June 2026

Monday	Tuesday	Wednesday	Thursday	Friday
1	2 BOC New Employee Orientation: 9:30-11:30am	3	4	5
8	9	10	11 BOC Q&A Office Hours: 10-11am	12
15	16 UCCE Office Managers & BP Teams: 10 – 11 am	17 UCCE Office Managers & BP Teams: 10 – 11 am	18 Admin Monthly BP Meeting: 10-11am	19 Juneteenth
22	23	24	25 BOC Q&A Office Hours: 10-11am	26
29	30			

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## July 2026

Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3
6	7 BOC New Employee Orientation: 9:30-11:30am	8	9 BOC Q&A Office Hours: 10-11am	10
13	14	15 UCCE Office Managers & BP Teams: 10-11am	16 Admin Monthly BP Meeting: 10-11am	17
20	21 UCCE Office Managers & BP Teams: 10-11am	22	23 BOC Q&A Office Hours: 10-11am	24
27	28	29	30	31

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## August 2026

Monday	Tuesday	Wednesday	Thursday	Friday
3	4 BOC New Employee Orientation: 9:30-11:30am	5	6	7
10	11	12	13 BOC Q&A Office Hours: 10-11am  Our Two Cents: Quarterly WebANR 12-12:30pm	14
17	18	19 UCCE Office Managers & BP Teams: 10-11am	20 Admin Monthly BP Meeting: 10-11am  Admin Quarterly BP Meeting: 11am – 12pm	21
24	25	26	27 BOC Q&A Office Hours: 10-11am	28
31				



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## September 2026

Monday	Tuesday	Wednesday	Thursday	Friday
	1 BOC New Employee Orientation: 9:30-11:30am	2	3	4
7 Labor Day	8	9	10 BOC Q&A Office Hours: 10-11am	11
14	15	16 UCCE Office Managers & BP Teams: 10-11am	17 Admin Monthly BP Meeting: 10-11am	18
21	22	23	24 BOC Q&A Office Hours: 10-11am	25
28	29	30		

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## October 2026

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6 BOC New Employee Orientation: 9:30-11:30am	7	8 BOC Q&A Office Hours: 10-11am  Our Two Cents: Quarterly WebANR 12-12:30pm	9
12	13	14	15 Admin Monthly BP Meeting: 10-11am	16
19	20	21 UCCE Office Managers & BP Teams: 10-11am	22 BOC Q&A Office Hours: 10-11am	23
26	27	28	29	30

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## November 2026

Monday	Tuesday	Wednesday	Thursday	Friday
2	3 BOC New Employee Orientation: 9:30-11:30am	4	5	6
9	10 Veteran's Day	11	12 BOC Q&A Office Hours: 10-11am	13
16	17	18 UCCE Office Managers & BP Teams: 10-11am	19 Admin Monthly BP Meeting: 10-11am  Admin Quarterly BP Meeting: 11am – 12pm	20
23	24	25	26 Thanksgiving	27 Thanksgiving
30				

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## December 2026

Monday	Tuesday	Wednesday	Thursday	Friday
	1 BOC New Employee Orientation: 9:30-11:30am	2	3	4
7	8	9	10 BOC Q&A Office Hours: 10-11am	11
14	15	16 UCCE Office Managers & BP Teams: 10-11am	17 Admin Monthly BP Meeting: 10-11am	18
21	22	23 Christmas Eve	24 Christmas Day	25 Holiday Curtailment
28 Holiday Curtailment	29 Holiday Curtailment	30 New Year's Eve	31	