

✿ UC 4-H PRESENTATION EVALUATION FORM

Interpretive Reading

Date				
Location	<input type="checkbox"/> Club/Unit <input type="checkbox"/> County <input type="checkbox"/> Regional <input type="checkbox"/> State <input type="checkbox"/> Other			
County		Title		
Member Name		Age		
A. Technical Requirements: Following the presentation guidelines (page 15)			Total Possible: 3	
		Not met (0 Points)	Met (1 Point)	Points
1. Length was within 10 minutes?		No	Yes	
2. Reading Material used?		No	Yes	
3. Appearance: Appropriate attire for the occasion		Distracting	Enhancing	
B. Content: The purpose of the presentation and the information and ideas presented (page 6) Total Possible: 3				
4. Content (intro & conclusion analysis) was appropriate for the presenter's ability	(0 pts) Too basic for ability	(0 pts) Too advanced for ability	(1 pt) Within acceptable margins for ability	
5. Response to questions	(0 pts) Not able to answer questions	(1 pt) Able to partially answer questions	(2 pts) Able to fully answer questions	
C. Structure: The framework that organizes the content (page 7) Total Possible: 12				
6. Introduction: An opening device; personal introduction; and demonstrated knowledge about the reading selection by describing the title, author, characters, and purpose or setting of the writing	(0 pts) No	(1 pt) Included one aspect	(2 pts) Included two aspects	(3 pts) Included all aspects
7. Body: Selected reading was well selected/edited; smooth transitions	(0 pts) No	(1 pt) Included one aspect	(2 pts) Included two aspects	
8. Conclusion: Includes summary; leaves a memorable impression; asks for questions	(0 pts) No	(1 pt) Included one aspect	(2 pts) Included two aspects	(3 pts) Included all aspects
9. Presentation was well-structured to help audience understand and remember ideas	(0 pts) Steps not followed in a logical order	(1 pt) Presentation structured adequately	(2 pts) Presentation was highly structured and planned	
10. Presentation held audience attention	(0 pts) Not maintained	(1 pt) Partially maintained	(2 pts) Fully maintained	
D. Mechanics of Presenting (pages 8 to 9) Total Possible: 12				
11. Verbal: Projection; tone; speech rate; vocal variety	(0 pts) Was not effective to convey content	(1 pt) Sufficient to convey content	(2 pts) Effectively used to convey content	(3 pts) Intentional and dynamic use of verbal devices to convey content
12. Non-verbal: Facial expressions; gestures to reinforce important points	(0 pts) Was not effective to convey content	(1 pt) Sufficient to convey content	(2 pts) Effectively used to convey content	(3 pts) Intentional and dynamic use to convey content
13. Eye contact with audience	(0 pts) No eye contact	(1 pt) Some eye contact	(2 pts) Sufficient eye contact	(3 pts) Intentional and effective use of eye contact
14. Poise and confidence	(0 pts) Not displayed	(1 pt) Somewhat displayed	(2 pts) Sufficiently displayed	(3 pts) Effectively displayed

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(30 possible) Total Score:

COMMENTS

PLEASE PRINT NEATLY AND LEGIBLY. PLEASE WRITE COMMENTS TO THE PRESENTER.

What did I do well? What could I have done differently to make my presentation more effective?

Evaluator Name

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