



## Placer County 4-H Youth Development Program Council Budget Committee Description

### General Description

The Council Budget Committee is responsible for advising on all budgeting and accounting activities for the Placer County 4-H Youth Development Program (YDP). Under direction of the Council Treasurer, the Council Budget Committee must comply with all University of California (UC) and 4-H financial policies.

The activities/programs that come under the Council Budget Committee category are activities, projects, and programs with line items in the Council account.

### Specific Responsibilities of Committee

- Meet with the Council Treasurer to develop a Council Budget for the year.
- Review all financial records and treasurer's reports and complete the year-end peer review.
- Evaluate Council's budget and make recommendations to the Placer County 4-H Council.

### Membership

The Council Budget Committee shall be made up of a minimum of three members. All geographic areas and ethnic diversity of the county should be represented as much as possible.

### Specific Responsibilities

1. Attend the meetings and be an active participant of the Council Budget Committee in order to help develop and grow a positive youth development program.

### Time Involved

The time needed for committee members to do the job varies throughout the year. It is estimated that, on average, no more than 4 hours per month throughout the year would be required.

### Term of Appointment

One-year term with option for one-year reappointment.

It is the policy of the University of California (UC) and the UC Division of Agriculture & Natural Resources not to engage in discrimination against or harassment of any person in any of its programs or activities (Complete nondiscrimination policy statement can be found at <http://ucanr.edu/sites/anrstaff/files/215244.pdf> ) Inquiries regarding ANR's nondiscrimination policies may be directed to John I. Sims, Affirmative Action Compliance Officer/Title IX Officer, University of California, Agriculture and Natural Resources, 2801 Second Street, Davis, CA 95618, (530) 750-1397.