

Form 8.1 4-H Club Ledger

4-H CLUB LEDGER

Club Name: _____ Opening Account Balance \$ _____
 Location: _____ Plus Cash on Hand + _____
 Month: _____ Year: _____ Total Opening Balance = _____

INCOME

DATE	RECEIPT	FROM	PURPOSE	SUB-ACCOUNT TO:	AMOUNT	
TOTAL INCOME FOR MONTH:						

EXPENSES

DATE	CHECK	TO	PURPOSE	SUB-ACCOUNT TO:	AMOUNT	
TOTAL EXPENSES FOR MONTH:						

NOTE

Keep the following with this report:

- Bank statements
- Receipts for income
- Cancelled checks
- Bills for expenses

Income + _____
 Expenses - _____
 Closing Balance = _____
 Cash on Hand + _____
Total Closing Balance = _____