

UC ANR BUSINESS OPERATIONS CENTER
BUSINESS PARTNER DIRECTORY
Updated October 2022



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Time Reporting System Compensation Policy Payroll Calculations Payroll Disbursements UC Path Payroll Interface	Alameda Contra Costa Elkus Ranch Glenn Inyo/Mono Kern Lake Mendocino Modoc San Benito San Diego San Mateo / San Francisco Santa Clara Santa Cruz	Butte Humboldt-Del Norte Imperial Lassen Marin Napa Placer/Nevada Plumas/Sierra San Joaquin Shasta Sonoma Stanislaus Tehama Trinity	Colusa Los Angeles Mariposa Merced Monterey Orange Riverside San Bernardino San Luis Obispo Santa Barbara Siskiyou Sutter/Yuba Ventura	Capital Corridor - Solano - Sacramento - Yolo Central Sierra Nevada - Amador - Calaveras - El Dorado - Tuloumne Fresno/Madera Kings Tulare	<u>Purchasing & Financial support</u> - Contracts & Grants - Controller & Business Services - Development Services - Facilities Planning & Mgmt - IT & Web Services - Publications & Production - Risk Services - Staff & Academic HR <u>Purchasing support only</u> - 4-H - California Naturalist - EFNEP - IGIS - IPM - Master Gardeners - Nutrition Policy Institute - Program Support - SAREP - Strategic Communication
OTHER INFORMATION					
Business Partner/Fiscal Officer Responsibilities: Primary contact for all assigned counties. Approval for AggieBuy, AggieTravel expense reviews, PO/DPOs, Account Management, Position Management / Funding Change / Fiscal Review / DR's(Direct Retros) and GEC's (Cost Transfers), SCCs, on-line credit card surveys, General Ledger Review Travel Default: ###TRAV,using your Fiscal Officer's Kerberos ID			Business Partner/Financial Assistant Responsibilities: Process and approve p-card transactions, review/submit DPO's, PO's for FO approval, process check requests, review volunteer reimbursement requests, process gifts and income statements of cash collections, submit inventory changes in KFS for FO approval, enter GEC's(Cost transfers) for approval by FO P-Card Default: ###CARD,using your Fiscal Officer's Kerberos ID		