

CONSOLIDATED CENTRAL VALLEY TABLE GRAPE PEST AND DISEASE CONTROL DISTRICT

ANNUAL/FINAL REPORT FORMAT

Reports should include the following:

- I. Project Title:
- II. Principal Investigator(s):
Cooperator(s):
- III. Summary: In 500 words or less, provide a concise summary in layman's terms as to the specific accomplishments for the past funded year. This summary is an essential part of any research project and will be used to communicate progress to stakeholders.
- IV. Objective(s) and Experiments Conducted to Meet Stated Objective(s):
- V. Summary of Major Research Accomplishments and Results (by Objective):
- VI. Outside Presentations of Research: List of journals, publications, reports, speeches, and other presentations of information developed by this research. Describe Extension and Outreach accomplishments.
- VII. Research Success Statements: In a few sentences, detail the benefits of this research program to the industry. This is different from the 500-word summary. The summary covers the results from the past year; the Research Success Statements need to quantify what the research means to the industry, e.g. "This research has provided table grape growers with the essential tools to control...."
- VIII. Fund Status:

NOTE: The summary should be on a separate page and have the project title and investigator name listed at the top. **Projects seeking continued support that do not include the summary with the report on a separate page will not be considered for continued funding.**

If you are seeking continued funding for ongoing projects, annual reports are due with the continuing proposal March 18, 2022. Please use Times New Roman, 12 point. Create the file with 1 inch margins left, right and top, and a 1.5 inch margin at the bottom with pages numbered at the bottom. **Final Reports for completed projects are due by June 30, 2023.**
Please submit electronic copies of the proposals and reports.

Email electronic copies to: eoliver@calapple.org