

**4-H County Council Meeting Minutes**  
**28 September 2020**  
**Zoom Video Conference**

- **Call to Order (Theresa Jaramillo)**
  - Meeting called to order at 7:02pm
  - Introductions by the County Council
- **Flag salute and 4-H pledge (County Ambassadors)**
- **Introductions & Roll Call~Name & Club represented (Enika Patel)**
  - Belmont~ here
  - Cañada/Redwood City~ here
  - Half Moon Bay~ not present
  - San Bruno/South San Francisco~ here
  - San Carlos/Eaton Hills~ here
  - San Mateo Park~ here
  - Burlingame/San Mateo~ here
  - Pacifica~ here
- **Secretary Report- Minutes from May 2020 (Enika Patel)**
  - May Meeting Minutes are posted on the county website
  - Any objections?: No
  - Minutes Approved by Theresa
- **Treasurer's Report (Keith Farkas)**
  - Checking Account: [REDACTED]
  - Money Market: [REDACTED]
  - Sue Garcia Approved Treasurer's Report
  - Jeff Richardson seconded the motion
- **Scholarship II Report (Sue Garcia)**
  - 8 applicants this year, 9 last year
  - Happy with outreach and number of applicants

- First-time applicants: Alyssa Higdon, Ben Kurr, Jenna Jaramillo, Kyle Cochran
- Second-time applicants: Lindsay Cho
- Third time or more applicants: Sydney Cho, Raymond Juballa
- **County Ambassadors (Kate Lyn Sutherland, Emma Kurr)**
  - New County Ambassadors: Kaitlyn and Emma introduced themselves
  - Kruthi- returning county ambassador from last year, from San Mateo Park
  - Isobel- returning, from San Bruno/South San Francisco
  - Anna- first year
  - Had a meeting last week and decided that this year they want to help people and animals affected by the wildfires and are in the “research and contacting” phase
- **Program Support Trust Annual Report (Sue Garcia)**
  - This year had the largest number of applications
  - Online applications made it easier for the application process
  - Approved 4 awards
- **Pen Pride Report (Belmont Clubs)**
  - Matt Stewart presented
  - Social distanced at the farm so there weren’t too many people
  - Pigs were sold successfully
  - Burlingame San Mateo will raise the lambs for this years PenPride
- **4-H Summer Camp Report (Jeff Richardson)**
  - Camp didn’t happen this past summer
  - Did camp through Zoom
  - Planning on having the same theme (survivor theme) for next year
  - Want to get managers for next year
  - 7 new managers for next year
  - Next meeting is Oct 25
  - Hoping to have face to face meetings in future
  - Don’t have a date set for camp this coming year, but hoping to have the same week in July for camp next year

- No financial impact: was able to send back checks, did have a \$7,000 deposit down at YMCA Camp but the deposit hasn't been given back (assuming they're holding it for next year)
- **Life Skills & Hobbies Report; September digital showcase (Zeva)**
  - Due to the pandemic, we didn't have our Life Skills Festival that is typically held in May. To showcase the work of our youth members, we asked for photos of completed work that was showcased in a video posted on Facebook/Instagram on Sept 10. Video can be found in our San Mateo County YouTube Channel: <https://www.youtube.com/watch?v=yzovRMcgZOo>
- **Animal Science Animal Projects Report (Kathleen Murray)**
  - Lynn and Kathleen will take over Animal Science Animal Projects
- **Science, Engineering, and Technology (SET) (Need volunteer)**

### **Old Business**

- **Virtual Livestock Show (6/2020) (Zeva Cho)**
  - Was held on June 18. We had 45 youth members participate. The results can be found at our County website: <https://ucanr.edu/sites/smsf4h/files/328737.pdf>. We received \$3200 in donations to help with the cost of our recognitions/awards. The award ceremony will be held Oct 4 from 2:30 – 4:00 pm at the Crystal Springs Farm. We will be practicing social distancing, everyone will be required to wear face coverings and limiting the number of people at the farm.
- **Open House Report (9/13/2020) (Zeva Cho)**
  - Was held on September 13. Community clubs now have a one page summary posted on the county website (About – 4-H Club): [https://ucanr.edu/sites/smsf4h/About/4-H\\_Clubs/](https://ucanr.edu/sites/smsf4h/About/4-H_Clubs/). We had a few families but attendance was not as many as we had when we did a live Open House in 2019.
- **Required Volunteer Training (9/22/2020) (Zeva Cho)**
  - Community Club leaders completed their training on Aug 25, 2020. Only one more leader to train.

- Treasurer Training Part 1 was held on September 1. Part 2 is scheduled for Feb 2021.
- Project Leader & COVID-19 Safety training held Sept 22. Over 80 volunteers attended which included youth junior/teen leaders. Make-up training will be held Oct 6 at 7:00 – 8:30 PM.

### **New Business**

- **Virtual 4-H Programming, Countywide Projects, Youtube Channel (Zeva Cho)**
  - Limiting in-person meetings to 10 (min 2 adults and no more than 8 youth members). Reviewed this information in the COVID-19 Safety training. Project leaders or anyone holding in-person are required to fill out an application and acknowledge they have read COVID-19 documents/guidelines. More information can be found on our county website:  
[https://ucanr.edu/sites/smsf4h/Resources/COVID-19\\_Information\\_for\\_4-H\\_In-person\\_Activities/](https://ucanr.edu/sites/smsf4h/Resources/COVID-19_Information_for_4-H_In-person_Activities/)
  - Will have more countywide projects this program year and available for any member to join. Project leaders are encouraged to collaborate and work together. A list of the countywide projects can be found in our county website:  
[https://ucanr.edu/sites/smsf4h/Join/Countywide\\_Projects/](https://ucanr.edu/sites/smsf4h/Join/Countywide_Projects/) (not up-to-date).
  - YouTube Channel – thanks for Enika for helping us start-up our San Mateo-SF County 4-H YouTube Channel. We have the Life Skills Digital Showcase and Crystal Springs Farm tour posted.
  - 4-H State Office is working on providing more guidance for Virtual Programming. One guidance is no recording of live meetings for future use. Since we did not “record” face-to-face meetings before shelter in place, we should not be doing this now. Sharing a recording of a meeting as a “make-up” is not an option.
  - Would holding “office hours” help? Once a week for an hour, people can call into a zoom call to ask Zeva questions or collaborate with other project leaders. Any interest?
- **Club Spotlights/Meeting Themes (Theresa Jaramillo)**

- Last year had themes for each county council meeting
- Youth from different clubs would also have youth spotlights and talk about their challenges and successes while leading their clubs
- Maybe have two volunteers for November meeting from two clubs that can share successes and bumps in the road while doing 4-H on Zoom
  - Pacifica and San Bruno will present at the November meeting
- **Directory Art Submissions DUE October 31, 2020 (Theresa Jaramillo)**
  - Each year, a new club will select winners of art
  - \$25 for winner art contest
- **2019-2020 Council Budget Approval (Keith Farkas/All)**
  - The budget is broken into different sections for expenses and income
  - Projecting 30% reductions in enrollment for this year but will update as the year progresses
  - Budgeting amount for area and state conferences which will prob be virtual this year- less expenses
  - County Wide activities: predicting expenses for jackets for county ambassadors, for pins/ribbons, and county directory prizes
  - Can revise the budget as we monitor COVID
  - Animal-related activities: purchase of lambs, \$3,000 expense for virtual livestock fair, budgeting \$1,000 for awards, \$3,200 of donations
  - Compared to last year we estimate we will lose \$780
  - Income Total: \$31,070.00
  - Income Expenses: -\$780.00
  - Motion to Approve: Melissa
  - Seconded by: Kathleen
- **County Record Book Judging (Kate Lyn Sutherland)**
  - All record books were due last Friday
  - The entire competition is virtual this year
  - Can upload or scan
  - Everything is virtual (use of Google Docs)

- Record books came in last Friday
  - No set date for state record book competitions
  - Scores should come back by end of October
  - Fewer record books than in previous years (there are enough evaluators)
  - As soon as scores and edits are back then record books will be sent to Zeva and will be sent to Community Leaders
  - Need to think more about how to get Primary members more engaged with doing record books
- **State Leadership Conference Report Out (Andrew Gould, Anjali Linert, Isabelle Cialone)**
    - Andrew liked learning about life skills as well as listening to the speakers
    - Anjali enjoyed gaining more leadership skills as well as learning how to use Zoom SLC
    - Isabelle thought it was cool to see all the different roles as well as experiencing leadership development
- **County Office Announcements (Zeva Cho)**
    - **County Newsletter** – started to send out a monthly newsletter. If youth members would like to share anything, please send me an article for the County or UCCE quarterly newsletter.
    - **Fundraising tool** – 4-H pre-paid debit card gives back 1% of your spending directly to local 4-H county or club. We need 50 or more people (18 yrs or older) to pre-register to show interest by Oct 30. Youth can also get a companion card under their parent/guardian. Any county that gets at least 50 people to fill out the interest form will be invited to get the card so they can start raising funds right away! There are no fees.
    - **Need volunteer** to lead countywide presentation day, emerald star, and STEM leader.
    - **Future County Council** meeting agendas, minutes and zoom registration can be found at the county website:  
[https://ucanr.edu/sites/smsf4h/Events/County\\_Council/](https://ucanr.edu/sites/smsf4h/Events/County_Council/)

- **Emerald Star (Zeva Cho)**
  - Need a new mentor/leader for Emerald Star
  - Have applications 4 times a year
- **County Council Meeting Dates 2020-2021**
  - **September 28th, 2020**
  - **November 23rd, 2020**
  - **January 25th, 2021**
  - **March 22nd, 2021**
  - **May 24th, 2021**
- **Club & Committee Chairs 2020-2021**
  - **County Directory – San Carlos**
  - **Pen Pride – Burlingame/San Mateo and Canada/Redwood City**
  - **Life Skills Festival and Field Day: Gina Weiss**
  - **Presentation Day: TBD**
  - **Animal Field Day: Kathleen Murray?**
  - **County Record Book: Kate Lyn Sutherland**
  - **Summer Camp – Jeff Richardson/Allan Bruce**
- **Adjourn (Theresa Jaramillo)**
  - **Called meeting to a close at 8:16pm**
- **Next Meeting – November 23, Register:**

<https://ucanr.zoom.us/meeting/register/tJ0vcOmurDsiGtN63aTx8LXeFrCs8EFcg8ox>