

# 2019-2020 San Mateo County 4-H Record Books

This year's County Record Book competition is going virtual! The county Record Book Competition is an opportunity to have your book evaluated at a higher level and get new comments on your book. You are not required to submit your book at the club level.

Books for the San Mateo County Competition will be due by **5 pm on Friday, September 25<sup>th</sup>** at <http://ucanr.edu/survey/survey.cfm?surveynumber=31825>

All books from Junior, Intermediate, and Senior members are welcome at the competition. Primary books will not be accepted.

Please organize your book in the following order:

- Section 1: Preliminary Information
- Section 2: Personal Development Record
- Section 3: My 4-H Story
- Section 4: Projects (Expression pages are NOT required)
- Section 6: Leadership Development Report (Intermediate and Senior Members Only)
- Section 7: 4-H Resume (Senior Members Only)

**Important note:** You do not need to include Expression Pages or Collection of 4-H Work these sections will not be scored.

Steps for the Record Book Competition

1. Options for the different book versions:
  - a. Paper: Print out your book for the 2019-2020 year and scan it to your computer as a Microsoft Word or PDF
  - b. Computer file: upload the Microsoft Word or PDF file directly from your computer (it's okay if you don't have physical signatures)
  - c. ORB: Download from the Online Record Book and save it to your computer.
  - d. Google Drive: update the file share setting to "anyone with link can view"
2. Save/rename your Record Book file with your last, first name and age as of December 31<sup>st</sup> 2019 (Smith, John, 15)
3. Fill out the survey to upload your current year's book to by **Sept 25<sup>th</sup> 5 pm**  
<http://ucanr.edu/survey/survey.cfm?surveynumber=31825>

**Record Book versions accepted:**

- PDF
- Microsoft Word
- Google Doc <https://docs.google.com/document/u/1/d/1RMdYBiaM3o8-azODGsuXl6b3EOi77d7365l-2NLsmvM/copy>

**No physical books will be accepted.**

More info on how to use the Google Forms and links to the different Record Book Options on the 4-H State Website:

[http://4h.ucanr.edu/Resources/Member\\_Resources/RecordBook/](http://4h.ucanr.edu/Resources/Member_Resources/RecordBook/)

Please email Zeva Cho at [zfcho@ucanr.edu](mailto:zfcho@ucanr.edu) if you need help scanning your Record Book.

If you have any other questions or are interested in being an evaluator email Kate Lyn Sutherland at [klsutherland@ucdavis.edu](mailto:klsutherland@ucdavis.edu)

