



A Monthly Newsletter for Local Health Department PEARS Users

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PEARS Pointers Webinars Are Available at a Computer Near You

We will host PEARS Pointers Webinar #4: [Keeping Your Sights on Sites](#) on Monday, September 10 at 1:30 PM. By the end of this session, participants will be able to:

- Apply effective search methods to find correct sites in PEARS
- Determine when it is appropriate to add sites to PEARS
- Use the “add site” function to accurately add sites to PEARS
- Use a PEARS data extract to check site information

In case you missed the first three PEARS Pointers Webinars, please visit our [training archive](#) for recordings and/or slide decks.

New PEARS Job Aids!

In collaboration with CDPH and all the California SIAs, we are pleased to bring you several new job aids to help you complete your PEARS data entry more easily and accurately.

A [Curriculum Data Entry job aid](#) is designed to help you enter the best information about curricula you use into your Program Activities entries. This job aid includes information such as which Priority Indicators are associated with specific curricula.

A new [Partnerships Module tip sheet](#) will help you enter partnerships step-by-step, along with a [Coalitions Module tip sheet](#) to guide you through entering coalitions step-by-step.

To help you report your successful Healthy Snack Day of Action activities, we have a tip sheet just for [PEARS Entry for Healthy Snack Day of Action](#).

If you don't see the resource you are looking for here, check out our online [Tools and Resources](#).

Updates to PEARS

PEARS Surveys

In August, KSU rolled out major upgrades to the survey feature in PEARS. Users can now create surveys from a question bank and attach surveys to Program Activities.

There are many exciting possibilities for PEARS Surveys. In collaboration with all SIAs, CDPH will pilot test this feature with the Food Behavior Checklist in FFY 2019. We need a small group of LHD volunteers. Please [contact us](#) if you are interested in taking part in this pilot!



Upcoming Q&A Session Dates

Programmatic Q&A with NPI PEARS Support Team

- September 27 1:30 pm

Join at <https://ucanr.zoom.us/j/260319270> or dial +1-646-558-8656 or +1-669-900-6833 and enter Meeting ID: 260 319 270.

COMING SOON!

Quality Assurance Tables

Our SNAP-Ed evaluation team will be sending out emails to LHDs regarding potential data entry errors in PEARS. This email will include an excel file with entries that may need to be fixed. Look out for the email starting next week!

Don't Forget!

All PEARS reporting for FFY 2018 should be entered by **September 30, 2018**. After that date, entries should be complete and accessed only for quality assurance and editing.

FFY 2018 entries will be locked by KSU on October 16 and will not be available for editing after that time.

FFY 2019 PEARS entries can begin on October 16. Entries completed on or after that date should only include FFY 2019 reporting.