



Sutter-Yuba Counties 4-H Youth Development Program

4-H COUNCIL

EXPANSION AND REVIEW COMMITTEE

General Description

The Expansion and Review Management Committee is responsible for implementing a balanced 4-H expansion program, to help expand 4-H opportunities for members and adult leaders, and to strengthen approaches to 4-H program delivery.

The activities/programs that come under the Expansion and Review Management category are:

- Plan and implement a positive and effective outreach action plan.
- Review geographic boundaries of clubs.
- Review one race units and the communities they serve.
- Review constitution and bylaws of clubs.
- Provide diversity training annually in cooperation with 4-H YDP staff.

Objectives of Committee

1. To help expand 4-H YDP opportunities for youth, adults and families, to help strengthen approaches to 4-H YDP delivery and to add quality to the educational process.
2. To delineate geographic boundaries of communities and 4-H service areas; determine what type of 4-H YDP units are needed within such areas; and recruit volunteers (adult and youth) to provide leadership.
3. Identify ways of expanding the 4-H YDP in a balanced manner that includes attention to criteria such as age, sex, locale (rural or urban), disability, minorities and varied needs and interests of youth within the county.

Specific Responsibilities of Committee

1. To develop a positive outreach action plan that identifies long-term 4-H YDP goals, organizes special committees and takes steps to meet nondiscrimination standards.



2. Identify opportunities to expand the programs and visibility of 4-H throughout Sutter and Yuba Counties.
3. Evaluate events/activities and make recommendations concerning them.
4. Review and report progress periodically and recommend changes and new approaches to programming to the 4-H Program Development Board and Management Board.

Membership

No less than seven members with a majority of senior 4-H members. All geographic areas and ethnic diversity of the county should be represented as much as possible.

Specific Skills

1. Either an understanding of or a willingness to devote the time necessary to learn about the 4-H YDP, especially in the area of Expansion and Review policies.
2. Ability to relate to and work with youth and adults from a wide range of socio-economic and ethnic backgrounds.
3. Enthusiasm, patience and understanding.
4. Strong public speaking skills.
5. An understanding of the 4-H Program Management Board, Program Development Board and Key Leader concepts in the county and the ability to communicate it to others.
6. Become a 4-H Adult Volunteer prior to serving on the committee. Becoming a 4-H Adult Volunteer includes: enrolling in 4-H and paying the enrollment fee, completing fingerprinting, and attending New Volunteer Orientation.

Specific Responsibilities

1. Attend the meetings and be an active participant of the Expansion and Review Management Committee in order to help develop and implement a dynamic and far reaching educational program.
2. Follow through on any committee or sub-committee work.

Relationships

The members of the committee will be responsible to the Expansion and Review Key Leader. The committee members will cooperate with one another. The committee will also work with the Community Outreach and Visibility Committee.

Time Involved

The time needed for committee members to do the job varies throughout the year. It is estimated that, on the average, no more than 4 hours per month throughout the year would be required.

Term of Appointment

Two-year term with option for one-year reappointment.

I have reviewed this agreement and am willing to volunteer and to serve on the Sutter-Yuba Counties 4-H Expansion and Review Committee.

4-H Adult Volunteer

Date

Expansion and Review Key Director

Date

This document was developed by Rita Boyes, 4-H Program Representative in Sutter-Yuba Counties. It is based on materials originally developed by Richard P. Enfield, 4-H Youth Development Advisor and County Key Leader in San Louis Obispo & Santa Barbara Counties and Richard L. Mahacek, 4-H Youth Development Advisor in Merced County.

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